

Civil Wedding Ceremony

The Town of Lakeshore

1/12/2016





The Town of Lakeshore
419 Notre Dame St., Belle River, Ontario N0R 1A0
Phone 519-728-2700 • FAX 519-728-9530•

Marriage Licence Requirements

Marriage Licence Fee:

\$137.00 plus applicable taxes Cash or debit accepted, no personal cheques.

Age:

Applicants must be 18 years of age or over or parental consent required

Issuing of Licence:

Both applicants must sign the application form; however, the Marriage Licence can be issued to one or both of the applicants. When issued to only one of the applicants, the required identification of the absent party must be produced.

Identification Required:

Two of the following VALID pieces of identification required for each applicant, with one piece containing a current photo.

- * Birth Certificate
- * Immigration Status Papers (i.e. Record of Landing,
- * Passport
- * Work Visa or Permanent Resident)
- * Canadian Citizenship
- * Driver's Licence
- * Change of Name Certificate
- * Ontario Photo Card
- * Secure Indian Status Card
- * Canadian Armed Forces Identification Card

Photocopies not accepted. Documents not in English or French must be translated by a certified translator.

Divorce or Annulment:

A Canadian Divorce you will require the original or court-certified copy of the final decree or certificate of divorce (uncertified photocopies not accepted).

A Non-Canadian Divorce you will require authorization from the Office of the Registrar General. Contact the Municipal Office, an Ontario lawyer, or visit [Service Ontario](#) to obtain more information.

Licence Valid:

Anywhere in Ontario for a period of three (3) months from the date of issue.

Hours of Issue:

Marriage Licences are issued from 8:30 AM to 4:30 PM, Monday to Friday.

Civil Wedding Ceremonies:

Please refer to Lakeshore’s “Civil Ceremony Requirements” form for information on civil ceremonies.



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Civil Wedding Ceremony Requirements

The Municipality of Lakeshore offers civil marriage ceremonies at the Lakeshore Municipal Office located at 419 Notre Dame St., Belle River, ON N0R 1A0.

The civil service lasts approximately 20 minutes. When booking the civil ceremony, you should allow for approximately 1 hour to allow for photo opportunities. Ceremonies are available in English, and French. If an interpreter is required, more time for the ceremony may be needed. Couples are responsible to provide the language interpreter.

*****Please note same day service for civil ceremonies is not available.

Ceremonies must be booked in person at the municipal office between the hours of 8:30 a.m. and 4:30 p.m. Monday through Friday. All ceremonies must be paid in full (cash or debit only) at the time of booking.

Ceremony Fees:

The 2017 fee is \$256.00 + 13% H.S.T. = \$289.28

Please note that fees are subject to change annually

Cancellation fees may apply.

Cancellations Fees:

Cancellation Fees to be determined at the time of cancellation.

Requirements:

- Couples must purchase a valid Ontario Marriage Licence. A marriage licence may be purchased at the Lakeshore Municipal Office or at most municipal offices in Ontario. Refer to **Marriage Licence Requirements** on our website for more information. If the marriage licence is purchased in another municipality, it must be provided to staff no later than 1 week prior to the ceremony.
- The Municipality of Lakeshore does not provide witnesses for the ceremony. Couples must provide the two witnesses required according to section 25 of the *Marriage Act*. There is no set minimum age for a person to be a witness to a civil ceremony; however, the officiate must be satisfied that the person understands what he/she is signing.

Officiates and the Ceremony:

The Town Clerk or designate, will act as officiates to solemnize the ceremony. The civil marriage service will be a non-denominational and solemn ceremony, which adheres to the requirements of the *Marriage Act*.

Ceremonies may be held in the Council Chambers (which can accommodate up to 50 guests) or another location within the town hall. Photographers and/or videographers are allowed during the ceremony.

Marriage Ineligibility:

Staff will not solemnize the marriage of any person who he or she knows or has reasonable grounds to believe lacks capacity to marry. Circumstances rendering a person ineligible for the civil marriage include:

- One or both parties are under physical or mental duress
- One or both parties fail to meet the age requirements (both parties must be at least 18 years old to get married in Ontario. Parties who are 16 or 17 years old may marry only if they have the consent in writing of both parents)
- The parties are related as grandparent, parent, child, grandchild, brother or sister
- One or both parties are currently married
- One or both parties are mentally ill or under the influence of intoxicating liquor or drugs and incapable of understanding the nature of the marriage contract and the duties, obligations and responsibilities that result from marriage. If the person solemnizing a marriage has any doubts as to the mental capacity of the parties, or one of the parties, he/she may refuse to perform the ceremony.

Gender:

The Town of Lakeshore offers civil marriage services to all eligible couples, following the June 10, 2003, Ontario Court of Appeal decision, making same-sex marriages legal in Ontario.

Marriage Certificates:

To find out how to register your marriage or obtain a marriage certificate, visit [Service Ontario Services](#) or call 1-800-461-2156.

Want to know more?

For more information about marriage ceremonies contact the Clerk's office at 519-728-2700.

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Lakeshore Civil Marriage Ceremony- Additional Information

Date of Marriage: _____ Time: _____

Applicant's Name: _____

Address at time of Marriage: _____ Phone _____

Marital Status: Never Married Widowed Divorced

Joint Applicant's Name: _____

Address at time of Marriage: _____ Phone _____

Marital Status: Never Married Widowed Divorced

Witnesses:

Names: _____

Addresses: _____

Phone: _____

Location of Ceremony: Council Chambers

Rings: Yes ____ (1 or 2) No Approximate number of guests: _____

Anyone giving away applicant(s)? No Yes _____
(name and relation)

Interpreter Required: Yes No

Interpreter's Name & Address: _____

_____ Phone _____

Special Instructions: _____

Note: Divorce papers & photo i.d. to be verified if Licence issued by other Municipality

Office Use Only

Marriage Licence # _____ Issued by: _____ Date _____

Booked: Council Chambers Person Performing Ceremony: _____

Interpreter form completed (if applicable): Yes No

Fee Paid (Payment by Cash or Debit Only): _____ Receipt # _____

Ceremony Fee	\$250.00 + 13% HST = \$282.50	\$
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To Be Reviewed With Applicants:

(1) Cancellation Fees:

Cancellation Fees to be determined at the time of cancellation.

(2) No person shall issue a licence to or solemnize the marriage of any person who he or she knows or has reasonable grounds to believe lacks capacity to marry by reason of being mentally ill or mentally defective or under the influence of intoxicating liquor or drugs.

(3) Witnesses - there is no set minimum age for a person to be a witness to a civil ceremony. The person conducting the ceremony has to be satisfied and feel confident that the person(s) acting as witnesses understand what they are signing.

CIVIL MARRIAGE CEREMONY
(Groom's Name) & (Bride's Name)

Vow # 1 with exchange of ring(s)

You have come here today to affirm your love, pledge your faith to one another, and to enter into the joys and privileges of marriage.

It is not a decision to be entered into lightly, but rather with careful consideration, and with the greatest respect for one another.

Marriage symbolizes the intimate sharing of two lives, and

(Groom's Name) & (Bride's Name) your marriage offers you the hope and promise of a love that is true and fulfilling. But to attain such love, you will have to commit yourselves to each other freely and completely for the sake of a richer and deeper life together.

(Repeat after me (Groom's Name))

I, (Groom's Name), do not know, of any lawful reason, why I may not, be joined in marriage, with (Bride's Name).

(Repeat after me (Bride's Name))

I, (Bride's Name), do not know, of any lawful reason, why I may not, be joined in marriage, with (Groom's Name).

[BRIDE AND GROOM FACE ONE ANOTHER AND HOLD HANDS]

(Repeat after me (Groom's Name))

I, (Groom's Name), take you (Bride's Name), to be my lawful wedded wife.

(Repeat after me (Bride's Name))

I, (Bride's Name), take you (Groom's Name) to be my lawful wedded husband.

Rings

Place the ring on left hand – third finger.

(Repeat after me (Groom's Name))

I shall always love, honour and cherish you, and this ring shall be, the symbol of my love.

(Repeat after me (Bride's Name))

I shall always love, honour and cherish you, and this ring shall be, the symbol of my love.

By virtue of the powers vested in me by the Marriage Act, I hereby pronounce you husband and wife.

You may kiss the bride.

CIVIL MARRIAGE CEREMONY

Vows # 2

Family and friends, we welcome you today to witness the marriage of [Groom's Name] and [Bride's Name].

You have shared and contributed to their lives in the past, and by witnessing their marriage ceremony today, [Bride's Name and Groom's Name] ask you to share in their future. Marriage is a promise, made in the hearts of two people who love each other, which takes a lifetime to fulfill. Within the circle of its love, marriage encompasses all of life's most important relationships. A wife and a husband are each other's lover, teacher, listener, critic, and best friend.

It is into this state that [Bride's Name and Groom's Name] wish to enter.

If anyone present can show just cause as to why this couple may not be legally joined together, you should now declare it, or hereafter hold your peace. (silence)

[Bride's Name and Groom's Name], if either of you know of any legal why you may not be joined in marriage, you should now declare it.

[Bride's Name and Groom's Name], please face each other and hold hands, please repeat after me:

I, (Groom's Name) take you (Bride's Name), to be my wife, to have and to hold, from this day forth, to love, honour, and cherish, to comfort and respect, in sorrow or in joy, in good times or in hardship, so long as we both shall live.

(Repeat after me (Bride's Name))

I, (Bride's Name), take you (Groom's Name) to be my husband, to have and to hold, from this day forth, to love, honour, and cherish, to comfort and respect, in sorrow or in joy, in good times or in hardship, so long as we both shall live.

(Repeat after me (Groom's Name))

I shall always love, honour and cherish you, and this ring shall be, the symbol of my love.

(Repeat after me (Bride's Name))

I shall always love, honour and cherish you, and this ring shall be, the symbol of my love.

[Bride's Name and Groom's Name], may your home be a haven of peace and your relationship be one of truth and understanding. May you enjoy length of days, fulfillment of hopes, and peace and content of mind as you, day by day, live and fulfill the terms of this covenant you have made with one another.

By virtue of the powers vested in me by the Marriage Act, I hereby pronounce you husband and wife.

CIVIL MARRIAGE CEREMONY

Vows # 3

Family and friends, we welcome you today to witness the marriage of
(Groom's Name & Bride's Name).

You have shared and contributed to their lives in the past, and by witnessing their marriage ceremony today, (Groom's Name & Bride's Name) ask you to share in their future. Marriage is a promise, made in the hearts of two people who love each other, which takes a lifetime to fulfill. Within the circle of its love, marriage encompasses all of life's most important relationships. A wife and a husband are each other's lover, teacher, listener, critic, and best friend.

It is into this state that (Groom's Name & Bride's Name) wish to enter.

If anyone present can show just cause as to why this couple may not be legally joined together, you should now declare it, or hereafter hold your peace. (silence)

(Groom's Name), do you take (Bride's Name) to be your wife? Will you love, honour, and cherish her, in good times and in bad, and do you promise to stay true to her as long as you both shall live?

(Groom) I do.

(Bride's Name), do you take (Groom's Name) to be your husband? Will you love, honour, and cherish him, in good times and in bad, and do you promise to stay true to him as long as you both shall live?

(Bride) I do.

(Repeat after me (Groom's Name))

I shall always love, honour and cherish you, and this ring shall be, the symbol of my love.

(Repeat after me (Bride's Name))

I shall always love, honour and cherish you, and this ring shall be, the symbol of my love.

(Groom's Name & Bride's Name), may you pledge to each other to be loving friends and partners in marriage. To talk and to listen, to trust and appreciate one another; to respect and cherish each other's uniqueness, and to support, comfort, and strengthen each other through life's joys and sorrows. May you promise to share hopes, thoughts, and dreams as you build your lives together. May your lives be ever intertwined, your love keeping you together. May you build a home that is compassionate to all, full of respect and honour for others and each other. May your home be forever filled with peace, happiness, and love.

By virtue of the powers vested in me by the Marriage Act, I hereby pronounce you husband and wife. You may kiss the bride!

CIVIL MARRIAGE CEREMONY
Vows # 4
(FATHER WALKS BRIDE UP THE AISLE)

Who gives (Bride's name) in marriage?

Father: "I do"

Family & friends, (Bride's name) and (Groom's name) have invited you today to be part of this very special event. You have shared in their lives in the past, and today you are here to share in the beginning of their future together in marriage.

Marriage is a solemn promise between two people who love one another. It is not a decision to be entered into lightly, but rather with careful consideration and with the greatest respect for one another.

Marriage is a promise between a husband and wife that they will cherish each other, support, comfort and strengthen each other through all of life's joys and sorrow.

(Bride's name) and (Groom's name) have chosen to commit themselves to each other in marriage so if there is anyone present who can show any reason why this couple cannot be legally joined together, speak now or forever hold your peace.

(ASK MRS. Mom of Bride & MRS. Mom of Groom TO COME FORWARD)

We have two bottles of sand before us. These two bottles symbolize two distinct lives; two separate families.

As these two containers of sand are poured into the third container, it will symbolize the blending of two families, and (Bride's name) and (Groom's name) lives being joined together as one.

And just as these grains of sand can never be separated and poured back into their individual containers, so will this marriage be.

(COUPLE HOLD HANDS AND FACE ONE ANOTHER)

(Groom's name), do you take (Bride's name) to be your wife; to respect and cherish her, to love her and to stay true to her as long as you both shall live?
(Groom: I do)

(Bride's name), do you take (Groom's name) to be your husband; to respect and cherish him, to love him and to stay true to him as long as you both shall live?
(Bride: I do)

(RINGS)

The ring is a symbol of unity; that your two lives are now joined in an unbroken circle; a symbol that whenever you part, you will return to one another.

(Repeat after me (Groom's Name))

I shall always love honour and cherish you and this ring shall be the symbol of my love.

(Repeat after me (Bride's Name))

I shall always love honour and cherish you and this ring shall be the symbol of my love.

(Bride's name) and (Groom's name), may your home be filled with hope and peace and may you share a long, loving life together.

By the powers vested in me by the Province of Ontario, I now pronounce you husband and wife.

You may kiss the bride.

CIVIL MARRIAGE CEREMONY
VOWS #5

Family and friends, we welcome you today to witness the marriage of _____ (Grooms Name & Bride's Name)-

You have shared and contributed to their lives in the past, and by witnessing their marriage ceremony today, (Grooms Name & Bride's Name) ask you to share in their future. Marriage is a promise, made in the hearts of two people who love each other, which takes a lifetime to fulfill. Within the circle of its love, marriage encompasses all of life's most important relationships. A wife and a husband are each other's lover, teacher, listener, critic, and best friend.

It is into this state that (Grooms Name & Bride's Name)wish to enter.

If anyone present can show just cause as to why this couple may not be legally joined together, you should now declare it, or hereafter hold your peace. (silence)

(ASK MRS. Mom of Bride & MRS. Mom of Groom TO COME FORWARD)

We have two bottles of sand before us. These two bottles symbolize two distinct lives; two separate families.

As these two containers of sand are poured into the third container, it will symbolize the blending of two families, and (Grooms name) and (Brides Name) lives being joined together as one.

And just as these grains of sand can never be separated and poured back into their individual containers, so will this marriage be.

(Grooms Name), do you take (Brides Name) to be your wife? Will you love, honour, and cherish her, in good times and in bad, and do you promise to stay true to her as long as you both shall live?

(Groom) I do.

(Brides Name), do you take (Grooms Name) to be your husband? Will you love, honour, and cherish him, in good times and in bad, and do you promise to stay true to him as long as you both shall live?

(Bride) I do.

(Repeat after me Groom's Name)

I shall always love, honour and cherish you, and this ring shall be, the symbol of my love.

(Repeat after me (Bride's Name))

I shall always love, honour and cherish you, and this ring shall be, the symbol of my love.

(1st reading Corinthians by _____)

(2nd reading Butterfly reading and memorial butterfly release by _____).

(Grooms Name & Bride's Name), may you pledge to each other to be loving friends and partners in marriage. To talk and to listen, to trust and appreciate one another; to respect and cherish each other's uniqueness, and to support, comfort, and strengthen each other through life's joys and sorrows. May you promise to share hopes, thoughts, and dreams as you build your lives together. May your lives be ever intertwined, your love keep you together. May you build a home that is compassionate to all, full of respect and honour for others and each other. May your home be forever filled with peace, happiness, and love.

By virtue of the powers vested in me by the Marriage Act, I hereby pronounce you husband and wife.

You may kiss the bride!

CIVIL MARRIAGE CEREMONY

Vows #6

Ceremony Music to begin | Entrance of Wedding Party | Entrance of Bride & Father

Bride's name) and (Groom's name) have brought us together today for an occasion of great joy and great celebration.

Having met each other, they have built a relationship that will serve them well as the foundation for their marriage.

Marriage is not created by a law or a ceremony; rather it occurs in the hearts of two human beings. It grows out of loving, caring and sharing ourselves with another. And so it is that Bride's name) and (Groom's name) have connected their hearts and souls one to the other, drawing upon the depths of their being, into the deep well of human need, the need to live united, loving and complete.

So in witnessing this ceremony today, we are observing this outward sign of their inward union that already exists between Bride's name) and (Groom's name) Today they have come before us to publicly to affirm their love, to promise to treasure each other and this marriage; and to acknowledge its importance in their lives. They do so knowing that marriage is the most compassionate, yet challenging of all relationships in life.

And so we have gathered here together as family and friends, and with (Grooms Name) parents and (Brides Name) in our hearts to witness the coming together of (Bride's name) and (Groom's name) as they enter into the sacred and joyous covenant of marriage.

Friends & Family you have shared in (Bride's name) and (Groom's name) lives in the past and today you are here to share in their future and to celebrate the love they have found in each other. By being here, each of us is declaring our support for their decision to join together in marriage and to ensure they honour and love each other from today on. As families and friends, we form the community of support that surrounds (Bride's name) and (Groom's name) and to do this, always stand beside them, never between them, offer them your love and support, not your judgment and encourage them with your kindness and loving hearts.

(Bride's name) and (Groom's name) have chosen to commit themselves to each other in marriage so if there is anyone present who can show any reason why this couple cannot be legally joined together, speak now or forever hold your peace.

Do you (Bride's name) and (Groom's name) know of any lawful reason why you may not be joined in matrimony to one another.

(Bride's name) and (Groom's name) , please face each other and hold hands.

GROOM VOWS:

I, (Groom's Name), do take you (Brides Name) to be my lawful wedded wife.

BRIDE VOWS:

I, (Brides Name), do take you, (Grooms Name), to be my lawful wedded husband

Exchange of Rings:

I shall always love, honour and cherish you, and this ring shall be, the symbol of my love.

(Bride's name) and (Groom's name) you have pledged to each other to be loving friends and partners in marriage. To talk and to listen, to trust and to appreciate on another, to respect and to cherish each other's uniqueness and to support comfort and strengthen each other through all of life's joys and sorrows. You have promised to share hopes, thoughts, and dreams as you build your lives together. May your lives be ever intertwined, your love always keeping you together. May you raise a family that is compassionate to all, full of respect and honour for others and each other. May your lives be forever filled with peace, happiness and love. By virtue of the powers vested in me by the Marriage Act, I hereby pronounce you, (Bride's name) and (Groom's name) to be married as husband and wife.

You may kiss the bride.

CIVIL MARRIAGE CEREMONY
Vow # 7 - No reference to bride or groom

You have come here today to affirm your love, pledge your faith to one another, and to enter into the joys and privileges of marriage.

It is not a decision to be entered into lightly, but rather with careful consideration, and with the greatest respect for one another.

Marriage symbolizes the intimate sharing of two lives, and

(Name) & (Name) your marriage offers you the hope and promise of a love that is true and fulfilling. But to attain such love, you will have to commit yourselves to each other freely and completely for the sake of a richer and deeper life together.

(Repeat after me Name)

I, (Name), do not know, of any lawful reason, why I may not, be joined in marriage, with (Name).

(Repeat after me Name)

I, (Name) do not know, of any lawful reason, why I may not, be joined in marriage, with (Name).

[FACE ONE ANOTHER AND HOLD HANDS]

(Repeat after me Name)

I, (Name), take you (Name), to be my lawful wedded partner.

(Repeat after me Name)

I, (Name), take you Name) to be my lawful wedded partner.

Rings

Place the ring on left hand – third finger.

(Repeat after me Name)

I shall always love, honour and cherish you, and this ring shall be, the symbol of my love.

(Repeat after me Name)

I shall always love, honour and cherish you, and this ring shall be, the symbol of my love.

By virtue of the powers vested in me by the Marriage Act, I hereby pronounce you married.

You may kiss.

INTERPRETER CERTIFICATE

I, _____ , of the Town of Lakeshore in the County of Essex certify that on the ____ day of _____ 2015, at the Lakeshore Municipal Offices, I faithfully performed the services of Interpreter from the _____ language into the English language (and from the English language into the _____ language) in or in connection with a ceremony of marriage solemnized between _____ and _____.

Dated the ____ day of _____, 2015.

Signature of Interpreter

Signature of Witness – (Name of Witness here)



The Town of the Town of Lakeshore

419 Notre Dame St., Belle River, ON, Canada N0R 1A0

Mary Masse, Clerk

Telephone (519) 728-2700 • Fax (519) 728-9530

Email: mmasse@lakeshore.com

DELEGATION OF AUTHORITY

Pursuant to Section 228 of the Municipal Act, 2001, I, _____, Clerk of The Town of Lakeshore, hereby delegate to _____, the authority to solemnize marriages pursuant to the provisions of The Marriage Act R.S.O. 1990, Chapter M.3 and Ontario Regulation 285/04.

Dated at Lakeshore, Ontario this _____ day of _____, 20__.

Mary Masse

Clerk