



Town of Lakeshore
Terms of Reference
Community Services Advisory Committee
2019-2022

1.0 Purpose

- 1.1 Provide advice and recommendations to Council in relation to issues surrounding Parks, Recreation and Leisure Activities, linked to policies, priorities, environmental concerns, user fees and rates, etc.

2.0 Membership

- 2.1 Composed of:
 - 2.2 Two Council members, in addition to the Mayor as an ex-officio member, with one Council member appointed as Chair of the Committee.
 - 2.3 One representative from each Ward who will represent the area of interest of their local parks, sports groups, etc.
 - 2.4 The Recreation Services Division will appoint the municipal liaison to the committee.

3.0 Responsibilities

- 3.1 Help initiate, where appropriate, and to review community services policy initiatives of the Town prior to Council consideration.
- 3.2 Advise on the implementation of the Community Services Master Plan and other related leisure and facilities planning initiatives.
- 3.3 Advise regarding ongoing volunteer recruitment, development, recognition and related initiatives.
- 3.4 Make recommendations regarding parks, recreation and facility issues to Council for consideration and implementation.
- 3.5 Provide ongoing advice to Council on specific initiatives, policies, directions and leisure service delivery strategies.

3.6 Advise Council on the use of community and recreation facilities across Town.

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4.0 Meetings

4.1 Meet six times a year at the call of the Chair.

5.0 Resources

5.1 The Manager of Recreation Services will be the municipal liaison and resource to the committee.

5.2 The Recreation Coordinator is a Clerk to the committee.

6.0 References

6.1 Community Services Master Plan

6.2 Parks Master Plan

6.3 Trails Master Plan

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