



**The Corporation of the Town of Lakeshore
Employment Opportunity
Internal and External Posting**

Position: Seasonal Parks Operator

Salary: \$27.19/hr

Work Term: April 1, 2019 to November 29, 2019

Reports to: Supervisor of Parks, Fleet and Facilities

Closing Date: Wednesday, February 13, 2019 at 4:30 pm

Purpose of Position:

Reporting to the Supervisor of Parks, Fleet and Facilities this position is responsible for performing a variety of duties related to the maintenance and upkeep of all municipal parks and open spaces including the maintenance of sports turf, tree and plant inventories, with a focus on quality customer service and continuous improvement.

Qualifications:

- Minimum Grade 12
- College Diploma in Turf Management and/or Horticulture or Agricultural field would be an asset
- Mechanical aptitude with field experience and ability to operate relevant mechanical equipment including small tools, chainsaws, garden tractor, lawn equipment, etc.
- Valid Class G drivers license with clean driving abstract
- Class D drivers license is an asset

Knowledge:

- Organizational skills to prioritize workloads and complete necessary tasks in a timely manner.
- Customer Service and communication skills to properly communicate with the public and staff members.

Physical Skill and Effort

- Must be able to perform physical demands of the job including using small tools and landscaping equipment.

Major Responsibilities:

- Maintain municipal parks and equipment

- Maintain outdoor sports fields and associated facilities including players' benches, backstops, fence lines and bleacher areas in co-operation with scheduled users and tournaments
- Maintain parks tree and plant inventory
- Perform weekly playground and park inspections and maintain all documentation related to these inspections
- Complete all required repairs resulting from inspections in a timely and effective manner
- Perform all other related duties as may be necessary and assigned from time to time by Supervisor or designate

Decision Making and Judgement:

- Work is performed under the general direction of the Supervisor of Parks, Fleet and Facilities, with access to the municipal policies, procedures, bylaws and regulations

Interpersonal Skills:

Interpersonal skill to liaise with management and the public in a friendly and co-operative manner.

Internal

- With the Supervisor to ensure timetable of work responsibilities is met.
- With other staff to ensure provision of timely information and services.

External

- Occasionally handle or redirect general enquiries from the public

Working Conditions:

Environment

- Primarily works outdoors and in inclement weather conditions

Control over Work Schedule

- 40 hours per week with evening and weekend hours as may be required between the hours of 6 am and 8 pm Monday to Sunday
- Work term is approximately from April 1 to November 29, 2019

This position is being posted under the provisions of the Collective Agreement between IBEW Local 636 and the Town of Lakeshore. Qualified applicants interested in the position are to email a detailed resume outlining their qualifications to jobs@lakeshore.ca no later than 4:30 p.m. on Wednesday, February 13, 2019 clearly indicating Seasonal Parks Operator in the subject line.

While we appreciate all applications, we acknowledge only those applicants invited for an interview. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will only be used for the purpose of determining eligibility for this competition. The Town of Lakeshore is an equal opportunity employer. Accommodations under the requirements of the Accessibility for Ontarians with Disabilities Act (AODA) will be provided upon request