

# CORPORATION OF THE TOWN OF LAKESHORE

## BY-LAW NUMBER 87-2016

### TO PRESCRIBE A TARIFF OF FEES FOR THE CORPORATION OF THE TOWN OF LAKESHORE

**WHEREAS**, Section 391 of the Municipal Act, 2001 S.O. 2001 as amended, allows municipalities to pass By-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

**AND WHEREAS** The Municipal Act, 2001 S.O. 2001 grants a municipality power to pass By-laws that impose specific fees for licensing, services, permits and other reasons;

**AND WHEREAS** Section 7 of the The Building Code Act, 1992 S.O. 1992 authorizes the Council of a municipality to pass By-laws requiring the payment of fees on application for and the issuance of permits and prescribing the amounts thereof;

**AND WHEREAS** Section 69 of The Planning Act, R.S.O. 1990, as amended, grants the Council of a municipality, by By-law, and a planning board, by resolution, authority to establish a tariff of fees for the processing of applications made in respect of planning matters;

**AND WHEREAS** Section 446(1) of the Municipal Act, 2001 S.O. 2001 authorizes the municipality under this or any other Act or under By-law under this or any other Act to direct or require a person to do a matter or thing, the municipality may also provide that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense;

**AND WHEREAS**, it is now desirous to prescribe a Tariff of Fees for the Corporation of the Town of Lakeshore:

### **NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWN OF LAKESHORE ENACTS AS FOLLOWS:**

1. This By-law may be cited as the Town of Lakeshore "Tariff of Fees By-law".
2. Schedules 'A'-'K' to this By-law are hereby adopted as prescribing the fees/charges assessed by the Corporation of the Town of Lakeshore, subject to Consumer Price Index (CPI) adjustments under item 5, and shall be in effect from January 1, 2017, except as stated otherwise.
3. Any person who makes an application to, or a request for services of, or enters into an agreement with, or obtains an approval from, the Town, in respect of things or matters set out in this By-law, shall pay to the Treasurer the applicable administrative fees or charges set out in the Schedules to this By-law unless otherwise provided for in this By-law, and such administrative fees and charges are not refundable, unless otherwise provided for in this By-law, and are payable upon the person making such application or requiring services or entering into such agreement or obtaining such approval.

4. Any fees or charges imposed by this By-law shall be payable to the Treasurer of the Corporation of the Town of Lakeshore.

applied year over year change in the Consumer Price Index (CPI). Fees, including indexing adjustments, may then be rounded up, as follows:

- a. Fees less than \$1 per unit rounded up to the nearest \$0.01 (one cent);
- b. Fees greater than \$1 and up to \$5 per unit rounded up to the nearest \$0.05 (five cents)
- c. Fees greater than \$5 per unit rounded up to the nearest \$1.00 (one dollar);

All fees will be charged plus applicable taxes, unless otherwise noted.

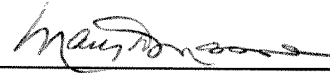
6. The user deposit amounts in various schedules and the user rates for water, wastewater, marina and arena identified on Schedules I through K, of this By-law are not subject to annual CPI indexing; but are as established under this By-law and as amended through Council approval from time to time.
7. Should any section, subsection, clause or provision of this By-law or its Schedules be declared by a court of competent jurisdiction to be invalid, the said section, subsection, clause or provision shall not affect the validity of this By-law or its Schedules as a whole or any part thereof, other than the part so declared to be invalid.
8. All previous By-laws concerning the fees detailed in Schedules A through K passed by the Town of Lakeshore are hereby repealed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 11<sup>th</sup> DAY OF OCTOBER, 2016.**



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**TOM BAIN  
MAYOR**



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**MARY MASSE  
CLERK**

**BY-LAW NUMBER 87-2016**

**SCHEDULE A**

REVISED WITH CONSUMER PRICE INCREASE AS OF JANUARY 1, 2017

**(Applicable taxes will be added to all fees)**

|   |
|---|
| <b>COMMUNITY AND DEVELOPMENT SERVICES</b> |
| <b>BUILDING SERVICES</b>                  |

| <b>Construction - New</b>   |  |
|---|--|
| New Residential – per square foot of living area  | \$1.00   |
| Modular Homes/Relocated Dwellings – per square foot   | \$0.39   |
| New Non-Residential (including Mezzanines) – per square ft  | \$0.74   |
| Greenhouses– per square foot  | \$0.02   |
| Greenhouse related Structures – per square foot   | \$0.28   |
|   |  |
| <b>Construction - All Other</b>   |  |
| Permit fees for all other construction not shown will be calculated using <b>\$12.00 per thousand</b> of the construction cost. The construction cost will be reflective of labour and materials and will be as determined by the Chief Building Official where a valuation is not provided in this schedule. |  |
| Detached Garage – per square foot   | \$0.22   |
| Pole Barn – per square foot (Agricultural Use)  | \$0.15   |
| Construction– Residential Application Fee Deposit (minimum)   | \$1,000.00   |
|   |  |
| <b>Flat Fees</b>  |  |
| Inspection fee – no show and/or not ready for inspection  | \$52.00  |
| Minimum Building Permit fee   | \$94.00  |
| Fence Permit  | \$56.00  |
| Application for variance to Sign By-law   | \$393.00   |
| Swimming Pool Permit – Above Ground   | \$56.00  |
| Swimming Pool Permit – In-Ground  | \$113.00   |
| Sign Permit   | \$73.00  |
| Plumbing Permit – per washroom  | \$94.00  |
| Driveway Approach   | \$166.00   |
| Demolition Permit   | \$94.00  |
| Deck Permit   | Minimum \$137.00                                   |
| Solar Panel Permit  | \$12.00 per panel<br>max. \$605.00<br>min. \$90.00 |
| Lawyer letters – per property inquiry   | \$75.00  |
| Review for purposes of liquor licence   | \$100.00   |
| All 911 Address Signs and Posts   | Actual cost  |
| All 911 Address Signs Only  | Actual cost  |
| 911 Sign for undeveloped properties   | \$83.00  |
| Wind Turbines with an output over 1.5 megawatts, per turbine  | \$11,252.00  |
|   |  |
| <b>Indemnity Deposits</b>   |  |
| New Construction Indemnity Deposit – refundable up to 3 years from issuance of permit.  |  |
| Residential - Within a Plan of Subdivision  | \$2,000.00   |
| Residential - Outside a Plan of Subdivision   | \$1,000.00   |
| Non Residential   | \$2,000.00   |
| Site Plan Control Agreement Required  | \$5,000.00   |
| Demolition Permit Indemnity Deposit – refundable up to 3 years from issuance of permit.   |  |
|   | \$750.00   |
|   |  |
| <b>Part 8 (O.B.C.) Program</b>  |  |
| Permit - Class 4 – New or Replacement System  | \$794.00   |
| Permit – Class Tertiary System  | \$914.00   |
| Permit – Class 4 – Tank Replacement only  | \$317.00   |
| Class 5 – Holding Tank  | \$794.00   |
|   |  |
|   |  |

| <b>Parkland Dedication Fees</b>                              |   |
|--|---|
| Residential lot in urban area                                | \$1,200.00  |
| Residential lot in rural area                                | \$600.00  |
| Non residential lot  | 2% of appraised value   |
| <b>Fill Permit</b>   |   |
| 1.5 to 2 acres   | \$114 plus<br>\$2,500.00<br>deposit                                       |
| 2 to 4 acres   | \$114 plus<br>\$5,500.00<br>deposit                                       |
| 4 to 5 acres   | \$114 plus<br>\$7,500.00<br>deposit                                       |
| Over 5 acres   | \$114 plus deposit<br>of \$7,500.00 plus<br>\$2,500.00 per<br>acre over 5 |
| <b>Refund Policy</b>   |   |
| Application filed, no work done (Minimum Administrative Fee) | \$28.00   |
| Application filed, preliminary review of plans performed     | 80%*  |
| Application filed, plans reviewed and permit issued          | 75%*  |
| Additional deduction for each field inspection performed     | 5%*   |
| Permits valued at less than \$100                            | 0%  |
| *refund applied to balance after minimum fee deducted        |   |
| <b>Property Standards</b>                                    |   |
| Long Grass and Weed Cutting (Single Lot)                     | \$397.00 per lot  |
| Long Grass and Weed Cutting (Multi-Residential Lots)         |   |
| • For the first 5 lots                                       | \$397.00 per lot  |
| • For the next 5 lots (6-10)                                 | \$342.00 per lot  |
| • For the next 10 lots (11-20)                               | \$285.00 per lot  |
| • For all remaining lots                                     | \$228.00 per lot  |

2017 Tariff of Fees Including CPI indexing – effective January 1, 2017

**BY-LAW NUMBER 87-2016**

**SCHEDULE B**

REVISED WITH CONSUMER PRICE INCREASE AS OF JANUARY 1, 2017

**(Applicable taxes will be added to all fees)**

|  |
|--|
| <b>COMMUNITY AND DEVELOPMENT SERVICES<br/>PLANNING &amp; DEVELOPMENT</b> |
|--|

| Description  | Minimum Deposit to Accompany Application | Fee (Non Refundable) plus actual costs | Flat Fee   |
|--|--|--|------------|
| <b>Official Plan amendments</b>                              |  |  |            |
| Major (see below)  | \$5,000.00                               | \$2,229.00                             |            |
| Minor (see below)  | \$3,500.00                               | \$1,671.00                             |            |
| <b>Zoning By-law amendments</b>                              |  |  |            |
| Major (see below)  | \$4,500.00                               | \$2,229.00                             |            |
| Minor (see below)  | \$3,500.00                               | \$1,671.00                             |            |
| Temporary Use By-law   | \$3,500.00                               | \$1,671.00                             |            |
| By-law to extend the time limit for a Temporary Use          |  |  | \$558.00   |
| Combined Official Plan Amendment and Zoning By-law Amendment | \$6,000.00                               | \$3,009.00                             |            |
| "H" Removal By-law   |  |  | \$1,336.00 |
| Deeming By-law   |  |  | \$1,115.00 |
| <b>Site Plan Approval – Minor</b>                            |  |  |            |
| Site Plan Approval - Minor                                   | \$3,000.00                               | \$1,671.00                             |            |
| Amendment (see below)  | \$2,500.00                               | \$1,115.00                             |            |
| Amendment (No Report to Council)                             |  |  | \$558.00   |
| Request for Security Release                                 |  |  | \$224.00   |
| Release of Agreement   |  |  | \$166.00   |
| <b>Site Plan Approval – Major</b>                            |  |  |            |
| Site Plan Approval - Major                                   | \$5,500.00                               | \$2,786.00                             |            |
| Amendment (see below)  | \$4,000.00                               | \$2,229.00                             |            |
| Request for Security Release                                 |  |  | \$224.00   |
| Release of Agreement   |  |  | \$166.00   |
| <b>Telecommunications Facilities</b>                         |  |  |            |
| Exempt from Public Consultation                              |  |  | \$558.00   |
| Not Exempt from Public Consultation                          |  |  | \$893.00   |
| <b>Subdivision Applications</b>                              |  |  |            |
| Subdivision Application                                      | \$10,000.00                              | \$5,014.00                             |            |
| Subsequent Phases of Existing Plans of Subdivision           | \$6,000.00                               | \$2,185.00                             |            |
|  |  |  |            |

| Description   | Minimum Deposit to Accompany Application | Fee (Non Refundable) plus actual costs | Flat Fee   |
|---|--|--|------------|
| <b>Revisions to Draft Approved Plans</b>  |  |  |            |
| <b>Revisions to a Draft Approved Plan of <u>Subdivision</u> (Red Line Revision)</b> |  |  |            |
| Minor Revision (see below)  | \$6,000.00                               | \$2,786.00                             |            |
| Major Revision (see below)  | \$8,000.00                               | \$4,457.00                             |            |
| Request to Amend Conditions of Draft Approval                                       | \$3,000.00                               | \$1,115.00                             |            |
| Request to Extend Draft Approval  |  |  | \$558.00   |
| Clearance letter from County  |  |  | \$335.00   |
| Condominium Application   | \$10,000.00                              | \$5,014.00                             |            |
| <b>Revisions to a Draft Approved Plan of <u>Condominium</u> (Red Line Revision)</b> |  |  |            |
| Minor Revision (see below)  | \$6,000.00                               | \$2,786.00                             |            |
| Major Revision (see below)  | \$8,000.00                               | \$4,457.00                             |            |
| Request to Amend Conditions of Draft Approval (no change to layout)                 | \$3,000.00                               | \$1,115.00                             |            |
| Request to Extend Draft Approval  |  |  | \$558.00   |
| Clearance letter from County  |  |  | \$335.00   |
| Condominium Conversion  | \$3,000.00                               | \$1,115.00                             |            |
| Preparation of a subdivision, condominium, site plan or development agreement       |  | Actual cost                            |            |
| Lift Part Lot Control   |  |  | \$1,115.00 |
| Extend Part Lot Control   |  |  | \$558.00   |
| <b>Minor Variance, Consent and Rezoning Applications</b>                            |  |  |            |
| Minor Variance – Residential  | \$800.00                                 | \$669.00                               |            |
| Minor Variance – All others   | \$1,100.00                               | \$893.00                               |            |
| Amendment when Recirculation Required   |  |  | \$224.00   |
| Tabling Fee   |  |  | \$112.00   |
| Special Hearing   |  |  | \$558.00   |
| Consent   | \$1,500.00                               | \$1,115.00                             |            |
| Amendment - Recirculation Required  |  |  | \$224.00   |
| Tabling Fee   |  |  | \$112.00   |
| Special Hearing   |  |  | \$558.00   |
| Stamping Fee (Certificate)  |  |  | \$112.00   |
| For consent, new lot & lot additions  |  |  | \$74.00    |
| For lease and easement  |  |  |            |
| Combined Minor Variance & Consent   | \$1,700.00                               | \$1,336.00                             |            |
| Combined Consent & Rezoning   | \$2,900.00                               | \$2,117.00                             |            |
| <b>Other Fees</b>   |  |  |            |
| Compliance Letters  |  |  | \$112.00   |
| Peer Review of all Specialized Reports/Studies                                      | \$3,000.00                               | Actual Costs                           |            |
| OMB Costs   | \$2,500.00                               | Actual Costs                           |            |
| Photocopies – per page  |  |  | \$0.29     |
| Information search (per hour, first hour free)                                      |  |  | \$34.00    |
| Advertising fee   |  | Actual Costs                           |            |
| More than one Open House or Public Meeting Required                                 |  |  | \$335.00   |

| <b>Description</b>  | <b>Minimum Deposit to Accompany Application</b> | <b>Fee (Non Refundable) plus actual costs</b> | <b>Flat Fee</b> |
|---|---|---|-----------------|
| Notice to Cancel Public Meeting or Open House                   |   |   | \$224.00        |
| Re-circulation of Public Notices                                |   |   | \$224.00        |
| Engineering Review Fee  |   |   | \$166.00        |
| Legal Review Fee  |   | Actual Costs                                  |                 |
| Septic Review Fee   |   |   | \$164.00        |
| Preconsultation (more than one meeting)                         |   |   | \$85.00         |
| Amendment to Development or Subdivision Agreement               |   |   | \$641.00        |
| <b>Refunds:</b>   |   |   |                 |
| Minimum fee   |   | \$28.00                                       |                 |
| After file opened but before circulated                         |   |   | 90%*            |
| After file circulated but before considered at a public meeting |   |   | 50%*            |
| After file considered at a public meeting                       |   |   | 0%              |
| *Refunds on balance after minimum fee deducted                  |   |   |                 |

Where the application is not complete and the deposit has been totally offset by costs, an additional deposit shall be required until the application is complete.

2017 Tariff of Fees Including CPI indexing – effective January 1, 2017

### **Planning Definitions for Major and Minor**

#### Official Plan Amendments

##### Major

- Proposes a re-designation or change in land use for a property or properties;
- Requires many changes to the policies and schedules of the Official Plan;
- New golf courses or expansion to existing golf courses;
- New waste management facility or expansion to existing waste management facility (including agriculture waste facilities);
- Expansion to urban boundary or re-designation of Urban Reserve Area;
- Commercial Development over 3,000 square metres;
- Deletion or addition of arterial or collector road, and;
- Any application that due to the broader policy implications of the Municipality would require the need to review or manage studies or any application deemed to be major by the Manager of Development Services.

##### Minor

- Proposes a small-scale exception to a specific Official Plan standard (e.g. minor change to the number of permitted units, building height, gross floor area; or to add a site specific use limited in scale);
- Proposes a minor change to a specific policy that is limited in scope and typically to one property;
- Maintains the intent and purpose of the Official Plan;
- Shall have limited impact or policy implications beyond the subject lands, and;
- Any application deemed to be minor by the Manager of Development Services.

#### Zoning By-law Amendments

##### Major

- Zone Category Change;

- Associated with an Official Plan Amendment;
- Associated with a Plan of Subdivision or Condominium;
- Application involving multiple properties, and;
- Any Application that requires the review of technical support documents or studies (e.g. environmental analysis, transportation studies, retail market studies etc.).

Minor

- Changes within current zone category.
- Re-zoning related to a “surplus lot consent” whereby the remnant parcel of farmland must be re-zoned to ensure that new residential dwellings are prohibited on any vacant remnant parcel of farmland created by the severance.

Site Plan Approval

Major

- New buildings of any size or additions greater than 929 square metres (10,000 sq. ft) or greater than 3 storeys in building height or;
- Comprehensive changes to on-site grading/servicing/drainage or parking affecting lands greater than .6 hectare (1.5 acres) in land area.

Minor

- Existing buildings or new additions not exceeding 929 square metres (10,000 sq. ft) or up to 3 storeys in building height or;
- Changes to landscaping, parking, grading or drainage areas up to .6 hectare (1.5 acres) in land area, including revisions to building elevations, patios or additions thereto.

Site Plan Amendment

“Major” and “Minor” categories, as listed above, apply where a previous Site Plan has been approved and/or a Site Plan Agreement has been entered into with the Town.

Revisions to a Draft Approved Plan of Subdivision or Condominium (Red-Line Revision)

Major

- Major changes to the layout or conditions of draft approval of a draft approved plan.

Minor

- Minor changes to the layout or conditions of draft approval of a draft approved plan.



**BY-LAW NUMBER 87-2016**

**SCHEDULE C**

REVISED WITH CONSUMER PRICE INCREASE AS OF JANUARY 1, 2017

**(Applicable taxes will be added to all fees)**

|   |
|---|
| <b>COMMUNITY AND DEVELOPMENT SERVICES</b> |
| <b>PARKS &amp; RECREATION</b>             |

| <b>Fees – Rooms and Pavilions</b>  |              |
|--|--------------|
| Cancellation fee - (not refundable if within 48 hours)   | \$31.00      |
| Set up and Take Down   | \$104.00     |
| Security Deposit (no alcohol function)   | \$102.00     |
| Security Deposit (alcohol function)  | \$204.00     |
| <b>Rentals - Park Pavilions</b>  |              |
| Large Pavilion Rental – no alcohol (Lakeview, Geralyn Tellier Perdu, Tilbury North, Optimist)                      | \$162.00/day |
| Small Pavilion Rental – no alcohol (Woodslee Memorial)   | \$82.00/day  |
| Centennial and Pleasant Park Pavilions – no alcohol  | \$39.00/day  |
| All Pavilion Rentals – Alcohol Event   | \$592.00/day |
| Lakeview Park Amphitheatre – electrical access   | \$84.00      |
| Park Permit (per event)  | \$52.00      |
| <b>Rentals – Community and Recreation Centres</b>  |              |
| Large Room   | \$269.00/day |
| Large Room – non-profit  | \$52.00/hour |
| Large Room - commercial  | \$73.00/hour |
| Large Room – 4 hour block with or without kitchen  | \$161.00     |
| Large Room and kitchen – Alcohol Event   | \$595.00/day |
| Large Room and kitchen– Alcohol Event – non-profit group   | \$580.00/day |
| Small Room   | \$52.00/hour |
| Small Room - non-profit  | \$31.00/hour |
| Small Room   | \$161.00/day |
| Small Room – Alcohol Event   | \$310.00/day |
| Small Room + hall and servery (Libro Centre) no alcohol  | \$207.00/day |
| Small Room – Community/non-profit group (regular business hours, non-fee usage, approved by Manager of Recreation) | Free         |
| Gymnasium – half – non-profit – per hour   | \$30.00      |
| Gymnasium – half – commercial – per hour   | \$70.00      |
| Gymnasium - full – per hour  | \$52.00      |
| Gymnasium – full – commercial – per hour   | \$139.00     |
| Gymnasium – full – block of 10 hours or more – per hour  | \$47.00      |
| Gymnasium – Sporting event (non-profit) 12 hours   | \$564.00     |
| Arena floor (non-ice) - non-profit – per hour  | \$52.00      |
| Arena floor (non-ice) – per day  | \$569.00     |
| Projector and Screen (with facility rental, per day)   | \$22.57      |
| Sound System (with facility rental, per day)   | \$22.57      |
| <b>Recreation Fees</b>   |              |
| <b>Drop-in Fees:</b>   |              |
| Gymnasium per visit:   |              |
| Teen (13-14 years)   | \$5.25       |
| Teen (15-17 years)   | \$4.65       |
| Adult (18-54 years)  | \$5.31       |
| Senior (55 years and over)   | \$3.10       |
| Family rate (up to 6 immediate family members)   | \$10.18      |
| Adult – Open Gym Time  | \$4.65       |

|  |               |
|--|---------------|
| Pickleball or Shuffleboard   |               |
| Adult/Senior (up to 3 hours) per visit – no instructor   | \$3.10        |
|  |               |
| Fitness Class Drop-in  |               |
| Adult instructor led fitness class – per class   | \$7.08        |
| Senior instructor led fitness class – per class  | \$4.65        |
|  |               |
| <b>Program Registration:</b>   |               |
| Recreation Programs:   |               |
| Preschool (0-5 years)  | \$6.25/hour   |
| Youth (6-12 years)   | \$6.25/hour   |
| Teen (13-14 years)   | \$6.25/hour   |
| Teen (15-17 years)   | \$5.53/hour   |
| Adult (18-54 years) (not instructor led fitness)   | \$6.42/hour   |
| Senior (55 years and over) (not instructor led fitness)  | \$6.42/hour   |
| Fitness:   |               |
| Adult Fitness –instructor led fitness class  | \$5.53/class  |
| Senior Fitness – instructor led fitness class  | \$2.88/class  |
| Adult Fitness – full session registration  | \$4.65/class  |
| Senior Fitness (55 years and over)– full session registration  | \$2.00/class  |
|  |               |
| Recreation Program Discounts:  |               |
| Family Program Registration – 3 or more immediate family members register for programs at full rates | 10% discount  |
| ODSP Recipient Program Registration – eligible persons   | 10% discount  |
| Seniors Program Registration (55 yrs and up)   | 10% discount  |
| Individual – Multi-Program – 3 or more programs/session  | 10% discount  |
|  |               |
| <b>Recreation - Camps and Birthday Parties</b>   |               |
| <b>Camps:</b> (fees include activity fees and supplies)  |               |
| Summer or March Break Camp   | \$37.00/day   |
| Summer or March Break Camp   | \$145.00/week |
| Specialty Camp – includes activity fees and supplies   | \$161.00/week |
|  |               |
| <b>Birthday parties:</b>   |               |
| Birthday parties - room plus staff - 2 hours - 15 children   | \$181.00      |
| Birthday parties - room plus staff plus pizza - 2 hours - 15 children                                | \$207.00      |
| Birthday parties – room, staff, pizza, public skating - 2 hours – 20 children                        | \$243.00      |
| Each additional child (non-swim parties)   | \$7.39        |
| Birthday parties – room 1 hour plus pool 1 hour – max. 20 children                                   | \$215.00      |
|  |               |
| <b>Sports Facilities and Fields</b>  |               |
| Soccer or Baseball – Registered league fees, per user per season                                     | \$12.41       |
| Baseball Diamond –reservation & preparation (non-league)   | \$52.00       |
| Tennis Court key – per season  | \$27.78       |
|  |               |
| <b>WFCU Pool</b>   |               |
| Drop-in Swimming   |               |
| Pool Lengths and Leisure swim  | \$4.65        |
| Pool – Aquatic Exercise  | \$5.53        |
|  |               |
| Recreation Swim  |               |
| Child under 2 (with paid adult)  | Free          |
| Child/Youth (ages 3-14)  | \$3.25        |
| Child/Youth (ages 15-17)   | \$2.88        |
| Adult/Senior   | \$2.88        |

|  |                    |
|--|--------------------|
| Swim Passes:   |                    |
| Summer Family Swim Pass (Valid from June 26-Labour Day for recreation swims only. Up to 6 immediate family members living in the same household) | \$155.00           |
| Summer Adult Swim Pass (Valid from June 26-Labour Day for recreation swims only.)  | \$52.00            |
| Summer Youth (up to age 14) Swim Pass (Valid from June 26-Labour Day for recreation swims only.)   | \$47.00            |
| Summer Youth (ages 15-17) Swim Pass (Valid from June 26-Labour Day for recreation swims only.)   | \$41.59            |
| Summer Organization Swim Pass (Valid for a recognized organization up to 6 people)   | \$155.00           |
| Preschool Swim Pass (3 month pass for 1 child to attend preschool swims only, with guardian in the water)  | \$93.00            |
| Swimming Lessons – rates per person, per ½ hour:   |                    |
| Child/Youth (regular ratios)   | \$8.00             |
| Adult (regular ratios)   | \$7.08             |
| Child/Youth (up to age 14) (1:4 ratios)  | \$11.00            |
| Youth (age 15-17) (1:4 ratios)   | \$9.73             |
| Private Lessons - individual   | \$26.00            |
| Private Lessons – 2 participants (per person)  | \$16.00            |
| Private Lessons – 3 or more participants (per person)  | \$13.00            |
| Swim/Skate Passes:   |                    |
| Fall Swim/Skate Pass – Adult (3 month pass. Valid for public skate and swim only)  | \$52.00            |
| Fall Swim/Skate Pass – Youth to age 14 (3 month pass. Valid for public skate and swim only)  | \$47.00            |
| Fall Swim/Skate Pass – Youth ages 15 - 17 (3 month pass. Valid for public skate and swim only)   | \$41.59            |
| Pool Rental:   |                    |
| 1 hour rental -1 pool, 2 lifeguards max.25 people  | \$114.00           |
| Extra Lifeguard for Hourly Pool Rental - per additional lifeguard per hour   | Base fee + \$26.00 |

2017 Tariff of Fees Including CPI indexing – effective January 1, 2017

**BY-LAW NUMBER 87-2016**

**SCHEDULE D**

REVISED WITH CONSUMER PRICE INCREASE AS OF JANUARY 1, 2017

**(Applicable taxes will be added to all fees)**

**COMMUNITY AND DEVELOPMENT SERVICES**

| <b>POLICE</b>   |            |
|---|------------|
| Motor Vehicle Accident Reports  | \$40.00    |
| Incident Report Confirmation  | \$40.00    |
| Witness Statements  | \$40.00    |
| Criminal Record Checks (CRC)  | \$27.00    |
| Criminal Record Checks – students   | \$11.00    |
| Criminal Record Checks – volunteers   | Free       |
| Duplicate Copy of CRC Certificate   | \$4.70     |
| Fingerprints  | \$25.00    |
| Technical Traffic Collision Reports   | \$526.00   |
| Reconstructionist Report  | \$1,052.00 |
| Detailed Statistical Requests - Minimum charge 1 hour                                   | \$49.00/hr |
| Alarm Registration – Annual   | \$16.00    |
| <b>FALSE ALARMS</b>   |            |
| Unregistered Premises<br>- Any at fault false alarm call                                | \$113.00   |
| Registered Premises<br>- Third at fault false alarm and each subsequent call thereafter | \$113.00   |

**BY-LAW NUMBER 87-2016**

**SCHEDULE E**

REVISED WITH CONSUMER PRICE INCREASE AS OF JANUARY 1, 2017

**(Applicable taxes will be added to all fees)**

|   |
|---|
| <b>COMMUNITY AND DEVELOPMENT SERVICES</b> |
| <b>FIRE SERVICES DIVISION</b>             |

| <b>Letters of Compliance</b>  |   |
|---|---|
| Lawyer Letters – per inquiry  | \$75.00   |
| Commercial - includes on site inspection  | \$181.00  |
| Residential - includes on site inspection   | \$91.00   |
| Fire Reports  | \$67.00   |
| <b>Fire Inspections</b>   |   |
| New Construction - Under 20,000 square feet   | \$226.00  |
| New Construction - Over 20,000 square feet  | \$339.00  |
| Determination of Occupancy  | \$113.00  |
| Inspection and certification of premises for liquor license approval  | \$113.00  |
| Inspection by request (day care facility, retirement homes, group homes etc)<br>- excluding residential homes                       | \$57.00   |
| Fire Inspections – per visit after standard 3 visits  | \$41.00/hour  |
| Special Occasion Permit Inspection  | \$34.00   |
| Inspection on apartments and boarding houses  | \$226.00  |
| All retrofits   | \$339.00  |
| Fire Scene Photographs  | \$4.15 each   |
| Assistance for private standby beyond normal fire protection of Commercial and Industrial premises (MTO rates per manned apparatus) | \$448.00/hr   |
| Call for Service – Failure to Locate Utilities – per manned fire apparatus  | \$512.00  |
| Fire Investigation Reports  | \$226.00  |
| Fire Safety Plan Review – Vulnerable Occupancies:<br>Small Facilities (up to 5 residents)   | \$256.00  |
| Large Facilities (over 5 residents)   | \$512.00  |
| Inspections for Propane Dispensing Sites:   |   |
| Existing 5,000 USWG or less   | \$159.00  |
| New/modified 5,000 USWG or less   | \$319.00  |
| Existing greater than 5,000 USWG  | \$1,593.00  |
| New/modified greater than 5,000 USWG  | \$1,593.00  |
| If necessary to retain 3 <sup>rd</sup> party engineer or other firm   | Actual Costs  |
| <b>False Alarms</b>   |   |
| <b>After second false alarm:</b>  |   |
| First Hour – per manned apparatus   | Current MTO rate  |
| Each additional half hour – per manned apparatus  | Current MTO rate  |
| <b>Open Burn By-law Cost Recovery Formula</b>   |   |
| Fire Administration only attends location   | ½ the current MTO rate for a single manned fire apparatus |
| Camp fire extinguishment only   | ½ the current MTO rate for a single manned fire apparatus |
| Fire extinguishment using less than 6 firefighters  | Current MTO rate for a single manned fire apparatus       |
| Fire extinguishment using greater than 6 firefighters and less than 12 firefighters   | Current MTO rate for 2 manned fire apparatus              |
| Fire extinguishment requiring a 2 station response  | Current MTO rate for 4 manned fire apparatus              |

**BY-LAW NUMBER 87-2016**

**SCHEDULE F**

REVISED WITH CONSUMER PRICE INCREASE AS OF JANUARY 1, 2017

**(Applicable taxes will be added to all fees)**

|   |
|---|
| <b>ADMINISTRATIVE SERVICES AND ANIMAL CONTROL</b> |
|---|

| <b>Permits, Licences and Fees</b>  |  |
|--|--|
| Break open lottery tickets – per box   | \$11.00  |
| Bingo/Raffle Licenses  | 3% of Proposed Prize                             |
| Hunting Licences   |  |
| Resident – Small Game  | \$11.00  |
| Non-Resident – Small Game  | \$16.00  |
| Marriage License   | \$137.00   |
| Marriage Solemnization - Ceremony fee (basic)  | \$253.00   |
| Taxi Licences (Annual)   |  |
| Company License  | \$113.00   |
| Company License Renewal  | \$57.00  |
| Driver Permits – OPP Clearance provided by applicant   | \$22.00  |
| Burial Permits   | \$15.00  |
| Photocopying – Per Standard Page   | \$0.29   |
| <b>Privacy Act</b>   |  |
| Freedom of Information (MFIPPA) Requests:  |  |
| Application Fee  | \$5.00   |
| Electronic document search – per 15 minutes  | \$15.00  |
| Miscellaneous Charges per OReg 823   | Per O. Reg 823                                   |
| <b>Alley Closing</b>   |  |
| Closing, sale and disposition of streets and alleys - Policy AD-284.                           | \$1,013 non-refundable fee plus applicable costs |
| <b>Animal Control</b>  |  |
| Dog Tags – up to March 31 <sup>st</sup>  | \$20.00  |
| Dog Tags – after March 31 <sup>st</sup> (\$10.00 penalty)                                      | \$30.00  |
| Replacement of lost dog tag  | \$6.00   |
| Dog Tags – for calendar year of adoption from Lakeshore Area 3 Dog Pound by Lakeshore resident | Free   |
| Kennel License - In designated zoning areas only   | \$61.00  |
| <b>Dog Pound Fees</b>  |  |
| First Offence  | \$34.00  |
| Second Offence   | \$57.00  |
| Third Offence  | \$113.00   |
| Impound Fee Per Day  | \$11.00  |
| Trap rental – per day, up to 7 continuous days, plus \$50 refundable deposit                   | \$10.00  |
| Trap rental – per day beyond 7 continuous days   | \$5.00   |

2017 Tariff of Fees Including CPI indexing – effective January 1, 2017

**BY-LAW NUMBER 87-2016**

**SCHEDULE G**

REVISED WITH CONSUMER PRICE INCREASE AS OF JANUARY 1, 2017

**(Applicable taxes will be added to all fees)**

|  |
|--|
| <b>ENGINEERING AND INFRASTRUCTURE SERVICES</b> |
|--|

| <b>PUBLIC WORKS DIVISION</b>   |            |
|--|------------|
| Ditching Policy EN120 - Administrative Fee                               | \$226.00   |
| Encroachment/entrance permit and other miscellaneous works - fee         | \$226.00   |
| Indemnity deposit – refundable up to three years from issuance of permit | \$1,300.00 |
| Mini-Cam Inspection  | \$113.00   |

| <b>DRAINAGE DIVISION</b>             |          |
|--------------------------------------|----------|
| Shoreline Loans – Administrative Fee | \$141.00 |
| Tile Loans – Administrative Fee      | \$141.00 |

| <b>ENGINEERING DIVISION</b>              |         |
|--|---------|
| Lawyer Letters<br>- per property inquiry | \$75.00 |

| <b>WATER DIVISION</b>   |                               |
|---|-------------------------------|
| Water Shut-Off - nonpayment   | \$47.00                       |
| Water Shut-Off  | \$29.00                       |
| Water Shut Off – After Hours  | \$144.00                      |
| Water Turn-On   | \$29.00                       |
| Water Turn On – After Hours   | \$144.00                      |
| Water Disconnect, defined as a complete removal of the water service to corporation stop  | Actual cost                   |
| Water Reconnect, defined as a installation of the water service to corporation stop. Buy-in fee under Tariff of Fees By-law is not applicable if done within 5 years of disconnect.   | Actual cost                   |
| New Water Account Set Up Fee  | \$29.00                       |
| Shut off notice   | \$6.00                        |
| Relocation of Water Service   | Short Service<br>Long Service |
|   | \$2,814.00<br>\$3,489.00      |
| Inspection Fee – water service when building demolished   | \$55.00                       |
| Water Service Abandonment Fee <ul style="list-style-type: none"> <li>• Where all buildings have been removed from a building lot and a water service is requested to be abandoned by the property owner, the water service pipe shall be disconnected at the property line. The service box and rod shall be removed by the owner’s contractor or by Town forces, at the owner’s expense, and inspected by the Town; after which the basic charge will no longer be applicable</li> </ul> |                               |
| Town performs the work  | \$278.00                      |
| Inspection Fee when property owner performs the work  | \$55.00                       |
| Water Service Abandonment Reconnection Fee (at property line) - Town performs the work  | \$278.00                      |
| Inspection Fee when property owner performs the work<br>In the event that the reconnection is done within 5 years the Water Buy in Fee shall not be applicable.   | \$55.00                       |

| <b>Water Permit<br/>Includes Supplying Water Meter</b> |  |
|--|--|
| All Water Meters                                       | Actual cost plus administration fee of \$29.00             |
| Test of Water Meter                                    | \$154.00 (if meter is found to be in proper working order) |
| Frozen Meter Repair                                    | \$100.00   |
| Water Buy-In Fees                                      | per By-law 49-2015   |



**BY-LAW NUMBER 87-2016**

**SCHEDULE H**

REVISED WITH CONSUMER PRICE INCREASE AS OF JANUARY 1, 2017

**(Applicable taxes will be added to all fees)**

|                         |
|-------------------------|
| <b>FINANCE SERVICES</b> |
|-------------------------|

| <b>ADMINISTRATION FEES AND CHARGES</b>  |              |             |
|---|--------------|-------------|
| Convenience Fee – US currency transactions (per item)   |              | \$3.00      |
| NSF Cheque/Returned Item Charge   |              | \$29.00     |
| Refund or Misdirected Payment Charge  |              | \$29.00     |
| Financing Administration Fee – per property   |              | \$106.00    |
|   |              |             |
| Interest on trade receivables over 30 days past due per month   |              | 1.25%       |
| Penalty and Interest on tax account arrears per month   |              | 1.25%       |
|   |              |             |
| Tax Certificate and Water Certificate<br>- per property inquiry   |              | \$75.00     |
| Property Tax Bill Reprint   |              | \$11.00     |
| Additions to the Tax Roll   |              | \$28.00     |
| Title search on Property that is in Excess of 2 Years in<br>Arrears – per property  |              | \$53.00     |
|   |              |             |
| <b>Tax Sale</b>   |              |             |
| Farm Debt Mediation Letter – per property   |              | \$50.00     |
| Block A – Preliminary work (including registration of Tax<br>Arrears Certificate, mailing of first notices, Statutory<br>Declaration regarding notice, Tax Arrears Cancellation<br>Certificate) |              | \$1,050.00  |
| Block B – Survey (if required)  |              | Actual Cost |
| Block C – Final Notice, Statutory Declaration   |              | \$300.00    |
| Block D – Extension Agreement   |              | \$400.00    |
| Tender process:   |              |             |
| Advertising   |              | Actual Cost |
| Tender opening and examination  |              | \$570.00    |
| Prepare and Register Tax Deed   |              | \$750.00    |
| Pay proceeds into court   |              | \$650.00    |
|   |              |             |
| <b>G.I.S. MAPPING</b>   |              |             |
| <b>Standard Map Products</b>  |              |             |
| Available Maps  | Size         | Fee         |
| Municipal Wide Street Map<br>(Double Sided – Colour)  | 11 x 17      | N/C         |
| Municipal Wide Street Map<br>(Double Sided – Colour)  | 18 x 34      | \$6.00      |
| Municipal Wide Street Map<br>(Double Sided – Colour)  | 24 x 50      | \$11.00     |
| <b>Custom Map Products</b>  |              |             |
| Map Types   | Fee          |             |
| Custom Mapping<br>Custom Map Products include any<br>plots larger than 11 x 17. The<br>maximum size is 24 x 50.   | \$47.00/hour |             |

**BY-LAW NUMBER 87-2016**  
**SCHEDULE I**  
 REVISED WITH CONSUMER PRICE INCREASE AS OF JANUARY 1, 2017  
 (Applicable taxes will be added to all fees)

|   |
|---|
| <b>COMMUNITY AND DEVELOPMENT SERVICES</b> |
|---|

| <b>Arena – Ice Rates</b>                              |                                    |
|---|------------------------------------|
|   | <b>Effective<br/>April 1, 2017</b> |
| <b>Ice Rentals – hourly rates:</b>                    |                                    |
| Weekday morning (M-F 7am – 12pm; September – March)   | \$104.00                           |
| Weekday non-prime time (M-F 12pm – 5pm; 10pm-12am)    | \$145.00                           |
| Prime Time (M-F 5pm-10:00pm, Sat/Sun 8am-10pm)        | \$181.00                           |
| Same Day rental                                       | \$127.00                           |
| Ice Rental Cancellation Fee – minimum 48 hours notice | \$30.00                            |
| Arena Storage Room – registered leagues               | Free                               |
| <b>Public Skating:</b>                                |                                    |
| Public Skate session (up to age 14)                   | \$2.00                             |
| Public Skate session (over age 14)                    | \$1.77                             |
| Parent and Tot Skate session                          | Free                               |
| Adult/Senior Skate session                            | Free                               |
| Figure Skating practice (Child/Youth to age 14)       | \$10.25                            |
| Figure Skating practice (Youth ages 15-17)            | \$9.07                             |
| <b>Drop-in Hockey: (full equipment is required)</b>   |                                    |
| Adult   | \$6.42                             |
| Child/Youth to age 14                                 | \$5.25                             |
| Youth – ages 15-17                                    | \$4.65                             |

**BY-LAW NUMBER 87-2016**

**SCHEDULE J**

REVISED WITH CONSUMER PRICE INCREASE AS OF JANUARY 1, 2017

**(Applicable taxes will be added to all fees)**

|   |
|---|
| <b>COMMUNITY AND DEVELOPMENT SERVICES</b> |
|---|

| <b>Belle River Marina Rates</b>                               |                                      |
|---|--------------------------------------|
|   | <b>Effective<br/>January 1, 2017</b> |
| <b>Slip Rental –Seasonal:</b>                                 |                                      |
| Fully Serviced - based on size of slip                        | \$49.00/ft                           |
| Un-serviced- based on size of slip                            | \$39.00/ft                           |
| <b>Slip Rental – Monthly:</b>                                 |                                      |
| Docks A and B – Serviced                                      | \$434.00                             |
| Docks C, D, G and F – Serviced                                | \$379.00                             |
| Docks E and F – Un-serviced                                   | \$353.00                             |
| <b>Slip Rental - Transient</b>                                |                                      |
| Slip Rental   | \$1.70/ft                            |
| 3-night Discount (Sunday through Wednesday)                   | Buy 2 nights, get 1<br>free          |
| 2-night Club Event Booking                                    | Buy one night, get 1<br>50% off      |
| <b>Other Fees:</b>  |                                      |
| Electrical Fee -Air Conditioner per unit                      | \$184.00                             |
| Pump Out  | \$11.94                              |
| Boat Launch Ramp – Day Pass                                   | \$11.94                              |
| Boat Launch Ramp – 10-pack                                    | 10% off pack of 10                   |
| Boat Launch Ramp - Season Pass                                | \$174.00                             |
| Jet Ski Access – Season Pass (must supply Town approved dock) | \$184.00                             |
| Chartering Access – Season Pass                               | \$472.00                             |
| Marina Pavillion – seasonal boater use only                   | Free                                 |

**BY-LAW NUMBER 87-2016**  
**SCHEDULE K**  
 REVISED WITH CONSUMER PRICE INCREASE AS OF JANUARY 1, 2017

|  |
|--|
| <b>ENGINEERING AND INFRASTRUCTURE SERVICES</b> |
|--|

| <b>Water Rates</b>                |              |
|-----------------------------------|--------------|
|                                   |              |
| Consumption - per cubic meter     | \$1.48       |
| Basic - per month                 | \$20.01      |
| Flat rate - per month             | \$71.00      |
|                                   |              |
| Late payment charge on water bill | 3% per month |
|                                   |              |

| <b>Wastewater Rates</b>       |         |
|-------------------------------|---------|
|                               |         |
| Consumption - per cubic meter | \$1.34  |
| Basic - per month             | \$15.37 |
| Flat rate - per month         | \$64.00 |
|                               |         |

| <b>Bulk Water Rates</b>                                      |        |
|--|--------|
|  |        |
| Bulk Water Fill Station Rate - per 1,000 gallons (0.4546 m3) | \$6.00 |