



419 Notre Dame Street  
Belle River, Ontario  
NOR 1A0  
[www.lakeshore.ca](http://www.lakeshore.ca)

# FLOOD DEFENCE ASAP

**(Action Strategy and Programme)**

## PROGRAM INFORMATION AND APPLICATION

Lakeshore has several subsidy programs to assist homeowners for the following:

- SANITARY BACKWATER VALVE
- SUMP PUMP OVERFLOW
- DOWNSPOUT DISCONNECT

The programs assist homeowners by way of a financial subsidy to disconnect downspouts, install a sump pump overflow and backwater valve.

For the application, claims form and further information about these programs, please read the enclosed information.

Please indicate on the CLAIMS FORM which subsidy you are applying for.

The Town of Lakeshore is offering residents financial subsidies for the following programs and amounts:

## **Flood Prevention Subsidies**

### **Install Backwater Valve(s) (Permit Required)**

Up to \$ 750.00 Maximum  
or 80% of Cost

### **Install Sump Pump Overflow**

Up to \$ 225.00 Maximum

### **Downspout Disconnect Works**

\$75.00

## **What the Program does not cover:**

- Replacement of existing sump pump or existing backwater valve
- Upgrade of sump pump
- Addition of another sump pump
- Work performed for which a permit cannot be obtained

## **Who is Eligible for This Program?**

This program is available to homeowners who live in the Town of Lakeshore with properties connected to the sanitary lateral and do not have amounts owing to the Town such as back taxes or overdue payments.

## **How Do I Take Advantage of This Subsidy Program? What is the Process?**

Any questions you have regarding the program please contact our office:

Email to: [subsidies@lakeshore.ca](mailto:subsidies@lakeshore.ca)

Phone Number: (519) 728-2818 ext. 1

## **Steps in the Process for the Sanitary Backwater Valve & Sump Pump Overflow:**

1. Obtain a plumbing permit for the installation of backwater valve or sump pump over flow (For Backwater Valve only, Plumbing Permit fee is \$ 98.00 Fee; no fee for a sump pump overflow plumbing permit; both take 3-5 business days to process permit application).
2. Have works completed by a certified plumber and contact office for final inspection (Please allow up to 48 hours for inspection, call 519-728-2818).
3. Once work has been inspected by Town and final certificate has been received, submit to the Town:
  - One (1) quote,
  - Invoice/Receipt to show work has been completed and paid in full (stamped "PAID")
  - Waiver Form completed (attached)
  - Claims Form completed (attached)

## **Steps in the Process for Downspout Disconnect Program:**

1. Contact Building Department to schedule a pre-inspection. Inspector will be reviewing existing grade. Once inspection has been completed, the inspector will advise owner if they are approved for the program. Reasons for not being approved will be given onsite.
2. If pre-inspection has been approved by building inspector, owner is to contract a qualified contractor to complete works which shall include:
  - Capping of all risers (downspout inlet pipe)
  - Downspout extensions (must be a minimum of 3-4 feet from building)
  - Ensure surface water is maintained.
3. Homeowner/Applicant to provide town a receipt to show work has been completed by a certified contractor and paid in full.
4. Homeowner/Applicant to call office to book inspection once work has been completed. Please allow up to 48 hours for inspection (519-728-2818).

**Please note:**

- Subsidies for eligible work are subject to available funding and provided on a first-come, first-served basis.
- Subsidies are provided one time only for each eligible installation, per property, and on a no-fault basis.
- The Ontario Building Code does not allow backwater valves to be installed on buildings having more than one dwelling unit. Townhouses are permitted but not duplexes or any buildings where there is one unit above another.
- The subsidy is available only to existing homes built in 2011 or earlier, as all new home construction since that date require a backwater valve at the time of construction.
- If the Building Inspector approves eligible work under the program, all owners of the property will be required to sign the Acknowledgement of Responsibility and Liability Waiver
- The plumbing contractor must use material or fittings that are approved by the Ontario Building Code.
- A Plumbing permit and an approved final inspection must be obtained for backwater valve and sump pump overflow.



## CLAIMS FORM

Backwater Valve Installation, Sump Pump Upgrade & Downspout Disconnect Program  
(Council Resolution # 568-01-2018 Approved January 16, 2018)

**Applicant Information: (please print)**

Property Owner(s): (List all) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**Property Information:**

Property Tax Roll #: 3751- \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Property Address: \_\_\_\_\_

Plumbing permit #: \_\_\_\_\_

When the work is complete & inspected/finalized, please remit the following information so the claim can be processed. A cheque will be issued for the eligible subsidy amount within 2-4 weeks of being submitted. Please indicate which subsidies/s are applicable:

Install a Backwater Valve     Install a Sump Pump Overflow     Disconnection of Downspouts

**THE FOLLOWING REQUIRED DOCUMENTS SHALL BE FULLY COMPLETED AT TIME OF SUBMITTAL AND WILL NOT BE ACCEPTED OTHERWISE:**

- APPROVED PLUMBING PERMIT (excluding downspouts)
- QUOTE
- FINAL PAID RECEIPT
- WAIVER
- CLAIMS FORM

I (we), \_\_\_\_\_, hereby confirm the information provided in this application, inclusive of attached support documents, is correct and complete.

Date: \_\_\_\_\_ Signature(s): \_\_\_\_\_

# WAIVER

ACKNOWLEDGEMENT OF RESPONSIBILITY AND LIABILITY  
WAIVER TO BE COMPLETED BY ALL OWNERS OF THE PROPERTY

**ATTENTION: SIGNING THIS DOCUMENT IS A PRE-CONDITION TO PARTICIPATION IN THE FLOOD PREVENTION SUBSIDY PROGRAM. BY SIGNING THIS LEGAL DOCUMENT YOU GIVE UP CERTAIN LEGAL RIGHTS. PLEASE READ CAREFULLY.**

You are entitled to obtain independent legal advice before signing.

Property Address: \_\_\_\_\_, ON

In consideration for participation in the Sanitary Backwater Valve, Sump Pump Overflow and Downspout Disconnect Programs [the "Program"], I/we, an Applicant(s), understand, acknowledge, and agree that:

- a) I/we am/are the owner(s) of the property stated herein;
- b) The Applicant(s) are fully and solely responsible for any and all work as carried out through the Program, including but not limited to, the choice of eligible contractors, the selection and/or installation of materials, the work, improvements, and/or modifications conducted, and any and all other work procedures [collectively the "Work"], regardless of whether said Work was carried out as part of, or in association with, the Program;
- c) The Corporation of the Town of Lakeshore [the "Corporation"] assumes no responsibility for the methods, workmanship, or any action or inaction, by the contractor, which the Applicant(s) may find to be unacceptable;
- d) Any issues the Applicant(s) may have arising from the Work will be addressed by the Applicant(s) directly with the contractor, and the Corporation is not responsible for doing so;
- e) The Corporation assumes no responsibility or liability for any loss, damage, injury, expense, or any other matter that may arise, or that may be incurred, as a result of the Applicant(s)'s participation in Program, as a consequence of any cause, including the negligence of the contractor, the Corporation, and/or their employees and/or agents.
- f) Participation in the Program is not a guarantee by the Corporation that future flooding will not occur;

g) The Applicant(s) hereby release and hold harmless the Corporation, its employees and/or agents, from any and all Claims associated with participating in Program, including losses from future sewer backups resulting from the failure of any of the Work carried out under this Program, howsoever arising;

I/we understand and agree that I/we have been given the opportunity to seek independent legal advice prior to signing this document, and hereby accept full responsibility for complying with all of the terms set forth therein.

I/we agree that this document will be binding upon myself/ourselves, my/our heirs, next of kin, executors, administrators, and successors.

I/we hereby direct payment of the Program grant to be made to \_\_\_\_\_  
(print name for cheque)

**I HAVE READ THIS DOCUMENT CAREFULLY AND I ACKNOWLEDGE MY RESPONSIBILITIES AND THE EFFECT OF THIS LIABILITY WAIVER ON MY LEGAL RIGHTS AND RESPONSIBILITIES.**

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018.

\_\_\_\_\_  
Applicant's Name (print)

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Co-Applicant's Name (if applicable)

\_\_\_\_\_  
Co-Applicant's Signature (if applicable)