

90% Recreation Discount – Application Form

Please refer to the information below before submitting your application to the recreation department for processing.

HOW TO APPLY

Applicant Information and Program Information sections are completed in full for each child/individual applying for the discount. Proof of household net income is submitted with completed application(s). Please provide photocopies, or printed copies, as original documents will not be returned.

Documents can be dropped off at the Atlas Tube Recreation Centre or emailed to recinfo@lakeshore.ca.

Low-Income Households:

Accepted documentation includes one (1) of the following notices for a single-person household:

- Notice of Assessment (NOA) for the current base tax year (line 23600)
- Goods & Service Tax/Harmonized Sales Tax (GST/HST) Credit notice
- Ontario Trillium Benefit (OTB) notice
- Ontario Works (OW) monthly benefit statement
- Ontario Disability Support Program (ODSP) monthly benefit statement

Accepted documentation includes at least two (2) of the above notices for a household with two or more members. Please note that all household members must be listed on proof of income.

Families with dependants must submit their Canada/Ontario Child Benefit (CCB/OCB) notice.

ELIGIBILITY:

The P2P Recreation Discount is currently available for residents of Windsor-Essex that are living with low income.

Household net income is less than Statistics Canada's Low Income Cut-off (LICO). Proof of income is required for the most recent tax base year for every member of a household.

Household Size	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7+ Persons
Income Level	\$26,290	\$32,727	\$40,234	\$48,851	\$55,404	\$62,488	\$69,571

ELIGIBLE & INELIGIBLE PROGRAMS

- Funding is allocated to sustained programs that involve sport, physical, cultural, or artistic activity;
- Programs should be a minimum of five (5) weeks in duration and include at least one session per week;
 - Service Providers may apply discretion for program durations that do not meet general requirements (i.e., day camps);
- Ineligible programs include competitive activities, travel teams, fitness centre orientations, personal training, and private lessons;
- Funding covers program registration fees. Funding does not cover equipment and material costs.

FUNDING DETAILS, RESTRICTIONS, & PARAMETERS

- Funding availability is based on a first come, first serve basis;
- Funding is available per eligible person per calendar year;
- Responsibility for informing their municipal service provider of changes to financial, residency or other circumstances pertaining to the Recreation Discount Program application and eligibility is the responsibility of the program participant. The program participant must notify their municipality of changes within thirty (30) days of the change taking effect;
- Program eligibility is non-transferrable between individuals;
- Approved funding must be used within the calendar year. Funding is not transferable from one year to the next;
- All approvals will be determined by the local Recreation department, and are subject to local demands and budgets;
- The subsidy extends to eligible programs and services directly delivered by municipal Recreation departments and approved service organizations within Windsor-Essex County (to check if a service organization is approved, please contact your local Recreation department);
- Payment is either issued directly to the Program Provider or you can request a reimbursement if the registration fees were paid in advance (Note: If you are requesting a reimbursement, it must be done within thirty (30) days of payment).

RENEWALS

- Residents must reapply each year with updated documents;
- To renew program eligibility, residents must renew at their local municipal Recreation department.

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The P2P recreation discount covers 90% of the program registration fee for eligible recreation, culture, and arts programs. Program recipients pay 10% of the registration fee (including HST if applicable) and are required to provide proof of household income.

INSTRUCTIONS:

Please ensure each section of the application is completed in full.

Please submit an application form for each family member that will be registering for discounted programming and proof of household net income to the Recreation Department at the Atlas Tube Recreation Centre

- In person or by mail: 447 Renaud Line, Lakeshore, ON, N8L 0J7
- Email: recinfo@lakeshore.ca

MORE INFORMATION:

For any questions, please contact the Recreation Department by phone or email:

Phone: 519-728-2700

Email: recinfo@lakeshore.ca

To be completed by Applicant:

Applicant Information

Applicant Full Name: _____ Date of Birth (MM/DD/YYYY): _____

Guardian Name: _____ Email: _____

Address: _____ City: _____ Postal Code: _____

Phone: _____ Number of Household Members: _____

Program Information

Full Program Name: _____ Service Provider: _____

Address: _____ City: _____ Postal Code: _____

Type of Activity (e.g., Soccer, Swimming, Dance, Camp): _____

Program Session (# of Weeks): _____ # of Hours per Session: _____ # of Sessions per Week: _____

Program Registration Amount (\$): _____

Signature of applicant/guardian: _____ Date: _____

For Office Use Only

Income Documentation Provided (e.g., CCB, NOA, etc.): _____ Net income: _____ Family Size: _____

Type of Program: Recreation Department Third-Party/Community Organization

Approved Application: Yes No

Authorize Signature: _____ Date Authorized: _____

Information is collected under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and will be used solely by Pathway to Potential for programming and reporting purposes.